

Model Curriculum

Clean-up Artist

SECTOR: MEDIA AND ENTERTAINMENT
**SUB-SECTOR: Television, Print, Radio, Digital,
Out-of-home**
OCCUPATION: Clean-up Artist
REF ID: MES/ Q 0506
NSQF LEVEL: 3



Certificate

CURRICULUM COMPLIANCE TO QUALIFICATION PACK – NATIONAL OCCUPATIONAL STANDARDS

is hereby issued by the

Media and Entertainment Skill Council

for

MODEL CURRICULUM

Complying to National Occupational Standards of
Job Role/ Qualification Pack: **'Clean-Up Artist'** QP Ref. No. **'MES/Q0506, NSQF Level 3'**

Date of Issuance: 27th January 2022

Valid up to: 25th January 2027

* Valid up to the next review date of the Qualification Pack

Authorized Signatory
Media and Entertainment Skill Council

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Clean-up Artist

CURRICULUM / SYLLABUS

This program is aimed at training candidates for the job of a “Clean-up Artist”, in the “Media and Entertainment” Sector/Industry and aims at building the following key competencies amongst the learner

Program Name	<i>Clean-up Artist</i>		
Qualification Pack Name & Reference ID. ID	MES/ Q 0506		
Version No.	2.0	Version Update Date	27-Jan-22
Pre-requisites to Training	Class X pass with one-year relevant experience OR Class 8th with ITI with one-year relevant experience Min Age: 16 Year		
Training Outcomes	<p>After completing this programme, participants will be able to:</p> <ul style="list-style-type: none"> • Interpret the script/ brief/ storyboard/concept correctly • Liaise with the team to improve understanding • Understanding and noting continuity requirements • Maintaining continuity and consistency across scenes • Cleaning-up and finalizing artwork for production, under supervision • This may include: Character packs, background visuals, architecture, • machinery, props, landscapes • Understanding the health, safety and security risks prevalent in the workplace • Knowing the people responsible for health and safety and the resources available • Identifying and reporting risks • Complying with procedures in the event of an emergency 		

This course encompasses 4 out of 4 National Occupational Standards (NOS) of “Clean-up Artist” Qualification Pack issued by “Media & Entertainment Skill Council”.

Sr. No.	Module	Key Learning Outcomes	Equipment Required
1	<p>Introduction to trade</p> <p>Theory Duration (hh:mm) 15:00</p> <p>Practical Duration (hh:mm) 25s:00</p> <p>Corresponding NOS Code Bridge Module</p>	<ul style="list-style-type: none"> Learn about the role of Animation-Director in industry. Identify the minimum requirement to become a certified Clean-up Artist Describe the work area of Clean-up Artist Identify the opportunities available for Clean-up Artist. 	Laptop, PowerPoint & Hand-outs, white board, marker, projector
2	<p>Understand the script</p> <p>Theory Duration (hh:mm) 20:00</p> <p>Practical Duration (hh:mm) 35:00</p> <p>Corresponding NOS Code MES /N 0501</p>	<ul style="list-style-type: none"> Understand the artistic and communication goals of the script, brief or storyboard with respect to the individual’s role Be aware of the intended medium and target audience, and how this may affect animation processes Understand the aspects related to the design brief (appearance, complexion, dressing, moods, personalities, expressions etc.) Understand the requirements according to the scripts (number, types, duplicates etc.) based on the individual’s role and its requirements Understand the specifications for the background and other aspects (dimensions, operating parameters etc.) based on the individual’s role and its requirements Understand the technical needs of the project with respect to the job role (Television, Film, Gaming, Internet, DVD etc.) Understand the of the concept, which maybe self-created, provided in a brief, or arrived at via discussions with relevant personnel (Director, Executive Producer etc. Liaise with relevant personnel (Art Director, Producers, Animation Supervisor etc.) to better understand script elements, as appropriate 	Laptop, white board, marker, projector,

Sr. No.	Module	Key Learning Outcomes	Equipment Required
3	<p>Ensuring consistency across all scenes</p> <p>Theory Duration (hh:mm) 20:00</p> <p>Practical Duration (hh:mm) 35:00</p> <p>Corresponding NOS Code MES /N 0502</p>	<ul style="list-style-type: none"> Record continuity-related details e.g. position, placement, color etc. as required Ensure that the final look is consistent with the creative requirements agreed upon, and continuity is maintained throughout the production Ensure that designs, layouts and templates are uniform across the production, as required Ensure that lighting, color formats and effects are consistent across the production Check the resolution of scenes to ensure that they match the production requirements Alert relevant personnel (Art Director, Animation Supervisor, Producer) if continuity is not being maintained, and rectify the situation as appropriate 	Laptop, white board, marker, projector,
4	<p>Clean Art Work</p> <p>Theory Duration (hh:mm) 15:00</p> <p>Practical Duration (hh:mm) 25:00</p> <p>Corresponding NOS Code MES /N 0506</p>	<ul style="list-style-type: none"> Ensure that the drawings and associated material are complete, accurate and comply with the design information and industry technical conventions Ensure that the drawings clearly show the visual effect at key stages intended by the decision makers for the production Select methods, media and relevant scale for the drawings Make sure there is consistency amongst all the drawings in the sequence Make sure there is consistency amongst all the drawings in the sequence 	Laptop, white board, marker, projector,
5	<p>Maintain Workplace, Health & Safety</p> <p>Theory Duration (hh:mm) 20:00</p> <p>Practical Duration (hh:mm) 30:00</p>	<ul style="list-style-type: none"> Understand and comply with the organisation's current health, safety and security policies and procedures. Understand the safe working practices pertaining to own occupation. Understand the government norms and policies relating to health and safety including emergency procedures for illness, accidents, 	Handbook, White board, marker, computer system, projector, PPTs

Sr. No.	Module	Key Learning Outcomes	Equipment Required
	<p>Corresponding NOS Code MES/N 0104</p>	<p>fires or others which may involve evacuation of the premises</p> <ul style="list-style-type: none"> • Participate in organization health and safety knowledge sessions and drills • Identify the people responsible for health and safety in the workplace, including those to contact in case of an emergency • Identify security signals e.g. fire alarms and places such as staircases, fire warden stations, first aid and medical rooms • Identify aspects of your workplace that could cause potential risk to own and others health and safety • Identify and recommend opportunities for improving health, safety, and security to the designated person • Report any hazards outside the individual's authority to the relevant person in line with organizational procedures and warn other people who may be affected • Identify and correct risks like illness, accidents, fires or any other natural calamity safely and within the limits of individual's authority. 	
	<p>Total Duration 300:00</p> <p>Theory Duration 90:00</p> <p>Practical Duration 150:00</p> <p>OJT Duration 60:00</p>	<p>Unique Equipment Required: Laptop, PowerPoint & white board, marker, projector, Laptop, Sample pictures and videos, Cleaning tools, electricity tester, safety and ergonomics chart, Fire Extinguisher, First-Aid Kit</p>	

Grand Total Course Duration: **240 Hours, 0 Minutes**

(This syllabus/ curriculum has been approved by Media and Entertainment Skill Council)

Trainer Prerequisites for Job role: “Clean-up Artist” mapped to Qualification Pack: “MES/ Q 0506, v2.0”

Sr. No.	Area	Details
1	Description	Clean-up artist in the Media & Entertainment Industry is also known as the Layout clean-up artist/ Character clean-up artist this job need to clean-up/ detail-out the designs of the Character designers/ Layout designers and keep them ready for production
2	Personal Attributes	This job requires the individual to know how to draw, illustrate and finalize designs. The individual must be able to work on image editing software such as Adobe Photoshop, Gimp etc.
3	Minimum Educational Qualifications	Preferable Class X
4a	Domain Certification	Certified for Job Role: “ <u>Clean-up Artist</u> ” mapped to QP: “MES/ Q 0506, v1.0”. Minimum accepted score is 70%
4b	Platform Certification	Recommended that the Trainer is certified for the Job Role: “Trainer”, mapped to the Qualification Pack: “MES/Q 0506”. Minimum accepted % as per respective SSC guidelines is 60%.
5	Experience	Minimum 3 years of experience as <u>Clean-up Artist</u> .

Annexure: Assessment Criteria

Assessment Criteria	
Job Role	Clean-up Artist
Qualification Pack	MES/ Q 0506, v1.0
Sector Skill Council	Media & Entertainment

Sr. No.	Guidelines for Assessment
1	Criteria for assessment for each Qualification Pack will be created by the Media and Entertainment Skill Council. Each Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for each PC.
2	Each NOS will be assessed both for theoretical knowledge and practical
3	The assessment will be based on knowledge bank of questions created by the SSC.
4	Individual assessment agencies will create unique question papers for theory and skill practical part for each candidate at each examination/training centre
5	To pass the Qualification Pack, every trainee should score a minimum of 60% in every NOS
6	In case of successfully passing only certain number of NOS's, the trainee is eligible to take subsequent assessment on the balance NOS's to pass the Qualification Pack

	NOS	NOS NAME	Weightage
1	MES / N 0501	Understanding the script	30%
2	MES / N 0502	Ensuring consistency across all scenes	30%
3	MES/ N 0506	Clean Art Work	30%
4	MES / N 0104	Maintain workplace health and safety	10%
			100%

Job Role	<u>Clean-up Artist</u>				Marks Allocation	
NOS CODE	NOS NAME	Performance Criteria	Total Mark	Out Of	Theory	Skills Practical
MES/ N 0501	Understanding the script	PC1. Understand the artistic and communication goals of the script, brief or storyboard with respect to the individual's role	100	20	10	50
		PC2. Be aware of the intended medium and target audience, and how this may affect animation processes		10	5	
		PC3. Understand the aspects related to the design brief (appearance, complexion, dressing, moods, personalities, expressions etc.)		10	5	
		PC4. Understand the requirements according to the scripts (number, types, duplicates etc.) based on the individual's role and its requirements		20	10	
		PC5. Understand the specifications for the background and other aspects (dimensions, operating parameters etc.) based on the individual's role and its requirements		10	5	
		PC6. Understand the technical needs of the project with respect to the job role (Television, Film, Gaming, Internet, DVD etc.)		10	5	

		PC7. Understand the of the concept, which may be self-created, provided in a brief, or arrived at via discussions with relevant personnel (Director, Executive Producer etc.		10	5	
		PC8. Liaise with relevant personnel (Art Director, Producers, Animation Supervisor etc.) to better understand script elements, as appropriate		10	5	
			Total	100	50	50
MES/ N 0502	Ensuring consistency across all scenes	PC1. Record continuity-related details e.g. position, placement, color etc. as required	100	30	15	50
		PC2. Ensure that the final look is consistent with the creative requirements agreed upon, and continuity is maintained throughout the production		10	5	
		PC3. Ensure that designs, layouts and templates are uniform across the production, as required		20	10	
		PC4. Ensure that lighting, color formats and effects are consistent across the production		20	10	
		PC5. Check the resolution of scenes to ensure that they match the production requirements		10	10	
		PC6. Alert relevant personnel (Art Director, Animation Supervisor, Producer) if continuity is not being maintained, and rectify the situation as appropriate		10	5	

MES/ N 0506	Clean Art Work	PC1. Ensure that the drawings and associated material are complete, accurate and comply with the design information and industry technical conventions	100	30	10	50
		PC2. Ensure that the drawings clearly show the visual effect at key stages intended by the decision makers for the production		20	10	
		PC3 Select methods, media and relevant scale for the drawings		20	10	
		PC4. Make sure there is consistency amongst all the drawings in the sequence		20	10	
		PC5. Make sure there is consistency amongst all the drawings in the sequence		10	10	
			Total	100	50	50
MES/ N 0104	Maintain workplace health and safety	PC1. Understand and comply with the organization's current health, safety and security policies and procedures	100	10	5	50
		PC2. Understand the safe working practices pertaining to own occupation		10	5	
		PC3. Understand the government norms and policies relating to health and safety including emergency procedures for illness, accidents, fires or others which may involve evacuation of the premises		5	3	

		PC4. Participate in organization health and safety knowledge sessions and drills	5	2
		PC5. Identify the people responsible for health and safety in the workplace, including those to contact in case of an emergency	10	5
		PC6. Identify security signals e.g. fire alarms and places such as staircases, fire warden stations, first aid and medical rooms	10	5
		PC7. Identify aspects of your workplace that could cause potential risk to own and others health and safety	10	5
		PC8. Ensure own personal health and safety, and that of others in the workplace through precautionary measures	10	5
		PC9. Identify and recommend opportunities for improving health, safety, and security to the designated person	5	3
		PC10. Report any hazards outside the individual's authority to the relevant person in line with organizational procedures and warn other people who may be affected	10	5
		PC11. Follow organization's emergency procedures for accidents, fires or any other natural calamity in case of a hazard	10	5

		PC12. Identify and correct risks like illness, accidents, fires or any other natural calamity safely and within the limits of individual's authority		5	2	
			Total	100	50	50